July 12, 2019

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Mark Religioso Ms. Rhona Perigrine

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: R304

Matters:

* Sectioning of STEM students were based on their possible immersion

STEM 1-4: Engineering courses

STEM 5: Medical related courses

* Tentatively suggesting that Immersion grade shall be considered as part of performance
* Use of laboratory schedules for STEM students be in coordination like the Science, Biology Lab, Computer Lab, etc.
* Submission of MCS with assigned subject for teachers – July 30
* Projects must be in coordination so that students may be given sufficient time and make sure that expenses for requirements is in moderation
* Science Fair for STEM will be participated by students and teachers as facilitators as per tentative schedule in the month September

August 6, 2019

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Mark Religioso Ms. Rhona Perigrine

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: R303

Matters:

* Principal’s Class Observations will be done at a schedule which will be given for employees evaluation. Evaluation form is available at the office so that teachers will know how they will be observed
* Classroom management should be highly implemented to assure effective learning
* Advisers are expected to prepare themselves and records for the following:

Quarterly Card giving

Secure cards available at the office

Late grades must be reminded

* Honor Students

Should have General Average of 90

NO grade below 85

* PTA Meeting will be scheduled. Each section will have a parent representative to attend the meeting once announced. The following will be part of the discussion:

Field Trip

Retreat

Tuition Fees

* Dream Shirt is required to be worn every 1st Wednesday of the month. Shirts will be available from the office of Sir Jojo Garingan at the Sports Building
* P.E. Day shall be observed and P.E. uniform shall be worn only during given schedule per class
* P.E. Uniform can be worn all day. Extra shirt is allowed to be worn only during P.E. time
* Address in advance students negative attitudes like arrogance towards compliance in uniforms
* Achievements of students must also be acknowledged
* Damages of classrooms must be reported to the office

September 3, 2019

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Mark Religioso Ms. Rhona Perigrine

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: R103

Matters:

* Data Privacy Act of 2012 must be observed especially for faculty towards dealing with students information ( social media postings, etc.) Rights over what is right to do
* Letter to parents regarding Data Privacy Act must be distributed for their signature and retrieved by advisers

Under the Data Privacy Act, the following must be discussed to students:

Contact numbers of parents

NABAC (Personal information) (Sensitive personal information)

Race ethics

Income

Social Media

* Areas inside school especially during programs should not be posted especially with students

Pictures with students should not be shared to protect their privacy

Videos

* Deliberation – September 28
* Card Giving – October 5 (Initiative)
* Logo of the school should only be for the use of the school, not for use in other documents and purposes
* Uniformed Discipline must be implemented by all advisers
* Tamad na Teachers magturo should be reported. Students can air concerns regarding subjects with no teachers during their time

September 28, 2019

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Mark Religioso Ms. Rhona Perigrine

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: R304

Matters:

* December 3 (Second Semester)
* Observation (evaluation forms will be filled up by Principal/ Strand Adviser)
* Institutional values be observed inside the school
* Guideline for social media use must begin with teachers and students
* Classroom management must be consistent ( all classrooms and teacher implementation)

Cleaning materials be visible for cleaning

Address matters easily if the classroom id organized

* Tarpaulin images with our students must first be informed to parents in accordance to Data Privacy Act
* Letters to parents be made for all matters concerning grades, students, school activities
* STEM (Prayer Meeting, 4:30 PM)
* October 8-10 STEM Retreat Schedule

Accompanied by 6 advisers

2 retreat master

2500/ September 30 – deadline of payment in the cashier

October 21, 2019

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Mark Religioso Ms. Rhona Perigrine

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: R304

Matters:

* Christ the King celebration with masses and prayer crusades
* Vigil – November 24-25 (Sunday 1PM at our chapel)
* Seminars of Class Officers (November 26) – 150/ lead
* Class Observation – MCS, proper clothing, classroom management
* Failing students must be given a remedial schedules, if they still fail to comply then that will the time to make necessary actions with the proper coordination to advisers
* Teachers evaluation will be used for your promotion
* 2nd semester
* Cheer dance
* 25 participants
* Grade 12 examination schedule starting second semester will only be 2 days:

 2:00 - 5:30

 2:00 - 6:30

November 25, 2019

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Mark Religioso Ms. Rhona Perigrine

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: R304

Matters:

* November 28 with class Presidents and Secretaries to attend forum facilitated by the OSA at the Presidents’ Hall
* Competitions November
* Quiz Bee – BSU
* MCL competitions joined by our students be given time for preparation, possible consideration if they will be representing the school in MCL
* Mam MJ as coach of the Digital Poster-Making contest, being the former Champion of MCL 2018
* Christmas Party of each sections inside classrooms must be within the time allotted:

December 17, 2019

8:00 -12: 00 Noon (Grade 11)

1:00 – 5:00 PM (Grade 12)

* Games
* Classroom Management especially cleanliness after parties in each rooms

January 21, 2020

Attendees:

 Mr. Jhon Peñana Mr. Amiel Gamboa

 Ms. Merry Jaine Liwanag Ms. Clara Reyes

 Ms. Roma Jane Castillo Ms. Dykane Kathleene Pisano

 Mr. Thrishian Daquil Mr. Cyrus Reyes

 Mr. Edward James Tallud

 Ms. Arnelette Tubay

Time Started: 12:00

Time Ended: 1:00

Venue: M303

Matters:

* Class Observation shall be done for in this semester
* Checklist for evaluation (same as last semester)
* Prayer Meeting (AVR), 11:00AM
* Dream shirt – still every 1st Wednesday of the month
* Remedial/ removal of students with 74 grades, if they will still fail to comply, then that would be the time to do actions for final decision
* Special classes shall be catered to irregular students/transferees/ with back subjects
* Promissory notes shall be done 3 days before the exams, signed by parents
* Absences of teachers during exam must be informed due to proctoring – a substitute shall look after the class, not the SA from the offices.

John 15:13

Greater love has no one than this: to lay down one’s life for one’s friends.