

Name of Employee: CHERRY D. PAGUAPO
 Position: Master Teacher I District: TAGAYTAY CITY
 Bureau/ Center/ Service/ Division: Dep.Ed – CAVITE
 Rating Period: June 2016-April 2017 School: SAN JOSE ELEMENTARY SCHOOL

SUMMARY OF COMPUTATION FOR IPCRF S.Y. 2016-2017

Category	Weight	Description	Score	Weighted Score
Instructional Competence (30%)	10%	1. Prepared daily lesson plan/daily log properly	5.00	0.50
	15%	2. Monitored and checked teachers records on learner's' progress report	4.00	0.60
	5%	3. Conducted action research	1.00	0.10
Instructional Supervision (30%)	10%	1. Checked regularly lesson plan/ DLL'S of teachers in the assigned subject area	4.00	0.40
	10%	2. Conducted classroom observations with report	4.30	0.43
	10%	3. Conducted mentoring/ coaching program to teacher in the school	4.00	0.40
Community Involvement (10%)	4%	1. Conducted regular PTA meetings within the rating period with documentation to stakeholders	5.00	0.20
	3%	2. Participates in events/activities organized by LGU/ Community	4.70	0.14
	4%	3. Conducted home visitation at least 5 times within a year	4.00	0.10
Professional Growth (30%)	10%	1. Demonstrated dedication and commitment to work	5.00	0.50
	10%	2. Participated/attended seminars, trainings, workshops in school cluster, district, division and national level	5.00	0.50
	10%	3. Assisted teachers through the monitoring and sharing all the different strategies and techniques to improve the teaching and learning process	4.00	0.40
Plus Factor (10%)	10%	1. Served as Trainer/lecturer/Resource Speaker during the Regional/Division/District Seminars and Training	4.00	0.40
				4.67
				0

DEPED-DIVISION OF CAVITE
 CERTIFIED XEROX COPY:

Verna C. Sabaya
VERNA C. SABAYA
 Administrative Officer V

Ratee:

Cherry D. Paguapo
CHERRY D. PAGUAPO
 Master Teacher I

Rater:

Yolita A. Paras
YOLITA A. PARAS, Ed. D.
 Principal III

Approving Authority:

Elias A. Alicaya, Jr.
ELIAS A. ALICAYA, JR., Ed. D.
 Assistant Schools Division Superintendent

"PRE-EVALUATED"
Melicio A. Pedron
MELICIO A. PEDRON
 EVALUATOR